



Reporting Period: _____ to _____

OHFA #: _____

Project Name: _____

Gap Financing #: _____

Project Information:

Project Address: _____

Phone: _____

City: _____ State: _____ Zip: _____

Email: _____

Owner Information:

Name: _____

Phone: _____

Address: _____

City: _____ State: _____ Zip: _____

Owner Contact: _____

Email: _____

Is this a change from previous year? ☐ Yes ☐ No

Management Agent Information:

Name: _____

Phone: _____

Address: _____

City: _____ State: _____ Zip: _____

Management Contact: _____

Email: _____

Is this a change from previous year? ☐ Yes ☐ No

Annual Occupancy:

Total number of units in project: _____

Total number of units repaired with CIP funds: _____

Total number of repaired units occupied on 12/31: _____

Do you maintain a separate reserve account for this project? Yes, balance: _____

No, balance of the main reserve account: _____

Project Profile:

Please read and complete the question below. It must be answered and an explanation must be provided for all “No” responses below.

Each building/unit in the project repaired using CIP funds were suitable for occupancy, taking into account local health, safety, and building codes (or other habitability standards), and the State or local government unit responsible for making local health or building safety code inspections did not issue a violation report for any building or low income unit in the project.

☐ Yes ☐ No

If no, explain and provide a copy of all violation reports:

OHFA reserves the right to request additional documentation.



Capital Investment Program

Annual Certification

OHFA #: _____

Gap Financing #: _____

List all units repaired using CIP funds:

[illegible]

* The owner's unit inspection report must be submitted with this certification for each unit*

The undersigned hereby certifies the information above is true, complete and correct in accordance with the CIP agreement and OHFA CIP Program Guidelines.

Date _____

Under penalties of perjury, I certify that the information provided herein is true and accurate to the best of my knowledge. The undersigned further understands that providing false representation herein constitutes fraud.