

Transfers within a property

A resident may submit a reasonable accommodation request to the owner or property manager in order to transfer within the apartment community where they reside. Upon approval of the request, the resident may transfer within the community to an available unit that is eligible for Ohio 811 rental subsidy according to the Rental Assistance Contract. The owner or property manager must submit written notification to the Ohio 811 Program Coordinator about the transfer before it takes place.

If a resident requests a Reasonable Accommodation and it is approved they may be permitted to transfer within the community they are residing. They will not be permitted to relocate to another project due to the Ohio 811 Program being a project-based program.

Relocation to another property

The Ohio 811 Program is a project-based rental assistance program meaning it is contractually bound to the participating project and not the resident themselves. Once an applicant moves into an Ohio 811 program unit, they are immediately removed from the Ohio 811 Program waitlist. Referral Agents should convey to the applicant that by moving into one of the participating projects, they are effectively declining any other participating project.

Relocation to another participating property is not permitted unless a current resident is added to the bottom of the waitlist and referred to another participating property when their name moves to the top of the waitlist. The resident must meet all pre-screening criteria to be placed on the waitlist, including age and income requirements. Once the resident reaches the top of the waitlist, they will not be referred to another property unless they have completed their initial one-year lease term. Referral Agents should ensure the resident understand their name will be at the bottom of the waitlist.